

Proposal Review Committee
January 18, 2011
Statewide Benefits Office
Duncan Building, Ste. 320, Dover, Delaware

Public Session: 11:07 a.m.

The Proposal Review Committee met on January 18, 2011, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Brenda Lakeman, OMB, Director, Statewide Benefits
Faith Rentz, OMB, Deputy Director, Statewide Benefits
Ann Skeans, OMB, Dental Benefit Program Lead, Statewide Benefits
Larry Frank, OMB, Dental Benefit Specialist, Statewide Benefits
Laurene Ehemann, OMB, RFP and Contract Coordinator, Statewide Benefits
Wendy Brown, Department of Health and Social Services
Vernard Wilkerson, Department of Finance
Lori Christiansen, Office of Controller General
Barbara Bennett, Office of the Treasurer
Bob Popovich, Aon Consulting

Introductions/Sign In

Ms. Rentz called the meeting to order at 11:07 a.m.

Approval of Minutes

Ms. Rentz requested a motion to approve of the minutes from the January 5 and 6, 2011, meetings of the Proposal Review Committee (PRC). A motion was made by Ms. Lakeman and seconded by Ms. Christiansen. The motion was approved with unanimous voice vote.

Discussion of Dental Benefit Program RFP

Ms. Rentz requested a motion to move into executive session for review, discussion, and scoring of the finalists' best-and-final responses. Mr. Wilkerson made the motion and it was seconded by Ms. Bennett. The PRC moved into Executive Session at 11:09 a.m.

Upon conclusion of the Executive Session, a motion was made by Mr. Wilkerson at 1:18 p.m. to move back into the Public Session and Ms. Christiansen seconded.

Scoring and Recommendation to the Statewide Employee Benefits Committee

Upon return to Public Session, Mr. Popovich read the final tallied scores as submitted by the PRC. The total scores for the DHMO plan were 81.9 for Dominion and 67.0 for MetLife. The total scores for the PPO plan were 82.6 for Delta Dental, 72.4 for Dominion Dental, 65.2 for United Concordia, and 61.5 for MetLife.

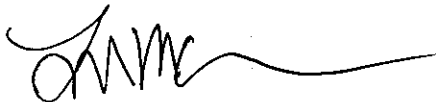
Ms. Brown made a motion to recommend to the State Employee Benefits Committee a contract award for the Dental Benefit Program in accordance with the RFP, RFP response and best and final negotiations to Dominion Dental for the DHMO program and Delta Dental for the PPO

program, both effective July 1, 2011 and subject to final contract negotiation. The motion was seconded by Ms. Bennett. The recommendation to award was approved by unanimous voice vote.

Adjournment

With no further business, a request to adjourn the meeting was made by Ms. Rentz. A motion to adjourn was made by Ms. Christiansen and seconded by Ms. Brown. Upon unanimous voice approval, the meeting was adjourned at 1:20 p.m. Please note there were no public attendees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'LME', with a long horizontal flourish extending to the right.

Laurene M. Ehemann
RFP and Contract Coordinator